



**Covenant Keepers Charter School  
District Parental Involvement Policy  
2016-2017**

*Committee Members:*

*John Scroggins- Teacher, Parent Facilitator*

*Jenna Jones- Teacher, ELL Coordinator*

*Lenard Blocker- Dean of Student Affairs*

*Rosalind Washington- Resource Coordinator/Parent*

*Carolyn Heitman- Parent*

*Shemekia Stephens- PALS Coordinator/Parent*

*Paola Rodriguez- Front Office Assistant*

**Goal 1: The Parental Involvement Committee will foster effective parental involvement strategies and support partnerships between the school, parents, and the community to improve student achievement. We will work toward this goal by:**

1. Developing and disseminating the parental involvement policy.
2. Conducting an annual meeting in the spring to update the policy for next year's program. This meeting will be held at 4:00 PM on the third Tuesday in April in our Parent Resource room (John Scroggins, Parent Facilitator)
3. Coordinating parental involvement activities with those of other programs such as special education or ELL. Parent involvement night is held each September and April. (Jenna Jones, ELL Coordinator)
4. Conducting an annual review of the effectiveness of the parental involvement policy. This review will take place the third Tuesday in April in the Parent Resource Room at 4:00 PM (John Scroggins, Parent Facilitator)
5. Developing a district parental involvement committee to create a parental involvement policy to implement parental involvement activities as well as disseminate information to the community to promote parental involvement in the school. Current school outreach program will be utilized to ensure all parents are notified of upcoming activities and events. (John Scroggins, Parent Facilitator)
6. Ensuring that parents of children with disabilities or limited English proficiency

have the same access as other parents including information in a language and form they can understand.

7. A committee of parents (PALS: Parent Association Leading and Serving) will meet with the leadership team at least once a quarter to determine changes needed to the ACSIP.

**Goal 2: The district will provide coordination, technical assistance, and other support necessary to assist the school in planning and implementing effective parental involvement. We will work toward this goal by:**

1. Conducting ongoing site visits to observe parental involvement practices. Parental Involvement Committee members will coordinate this effort. (John Scroggins, parent facilitator)
2. Providing materials and training not otherwise available to assist parents in supporting their child's academic achievement.
3. Enhancing the awareness and skills of teachers, pupil service personnel, leadership, and staff in reaching out to, communicating with, and working with parents as equal partners. (Rosalind Washington, Resource Coordinator)
4. Ensuring, to the extent possible, that information is sent home in a language and form parents can understand. (Paola Rodriguez, Front Office Assistant)
5. Providing information on adult literacy training available in the community.
6. Providing a copy of the school policy at each school for parents to view as well as provide a copy to each parent. (John Scroggins, Parent Facilitator)
7. Providing training for parents in working with their child to improve academic achievement, to include training on the phone notification system in order to have real-time access to their child's attendance and achievement. (School Brochure has all information and is updated on our school-wide notification system.)
8. Reinforcing parenting skills to support the acquisition of academic skills and their application in real-life situations for parent use.
9. Encouraging parents to visit/volunteer at school by assisting staff in developing volunteer opportunities as well as training staff to encourage and build volunteer efforts.
10. Encouraging parent participation through innovative scheduling of activities through strategies such as holding meetings at a variety of times, such as morning and evening, in order to maximize the opportunities for parents to participate in school-related activities.
11. Convening at an annual school meeting to inform parents of their school's participation in the development of the parental involvement policy and their right to be involved.

**Goal 3: The district will build the school's capacity for strong parental involvement by:**

1. Providing information to participating parents in such areas as national, state, and local education goals, including parents' rights. (Dr. Valerie Tatum, Superintendent)

2. Assisting in the development of parent engagement groups at each school. (John Scroggins, Parent Facilitator)
3. Encouraging the formation of partnerships between schools and local businesses that includes roles for parents. (Rosalind Washington, Resource Coordinator)
4. Providing resources for parents to learn about child development, child rearing practices, and academic strategies that are designed to help parents become full partners in the education of their child.
5. Involving parents through an annual survey to improve school effectiveness. (Jenna Jones, ELL Coordinator)
6. Approve reasonable and necessary expenses associated with parental involvement activities. Provide any reasonable support for parental involvement. (Mrs. Hill, Federal Coordinator)

**Goal 4: The district will conduct, with the involvement of parents, ongoing evaluation of the content and effectiveness of the parental involvement policy as it relates to strategies for increasing parental participation and identifying barriers to greater participation by:**

1. Surveying parents annually, including questions to identify barriers to parental involvement. (Jenna Jones, ELL Coordinator)
2. Providing an opportunity for the parents to assist in the development of the evaluation procedures, including analysis of data collected. (Mrs. Hill, Federal Coordinator)
3. Developing procedures for collecting parent participation documentation through sign-in lists for workshops, meetings, and conferences; schedules; brochures; meeting notes; and other means as appropriate throughout the school year. (John Scroggins, Parent Facilitator)
4. Using findings from evaluation process to:
  - Make recommendations for parental involvement policy revision
  - Provide suggestions for designing school improvement policies, as they relate to parental involvement. (John Scroggins, Parent Facilitator)
5. Developing and disseminating an annual parent activity evaluation report to share with parents, staff and the community. (Dr. Valerie Tatum, Superintendent)

**Goal 5: The district will involve parents in the joint development of the district's Title I Application under section 1112 (ACSIP) by:**

1. Recruiting parents to serve on district ACSIP committee. (Mrs. Hill, Federal Coordinator)
2. Recruiting parents for a district Parent Advisory Committee
3. Encouraging the formation of partnerships between the district and local businesses that includes roles for parents.
4. Involving parents through an annual survey to improve district effectiveness.