



**Covenant Keepers Charter School  
School Parental Involvement Policy  
2015-2016**

*Committee Members:*

*John Scroggins- Teacher, Parent Facilitator*

*Stacy Harris- Teacher*

*Jenna Jones- Teacher, ELL Coordinator*

*Lenard Blocker- Dean of Student Affairs*

*Rosalind Washington- Parent*

*Carolyn Heitman- Parent*

*Rosemary Lewis- Parent*

*Carlos Garcia- Parent*

*Paola Rodriguez- Front Office Assistant*

**The school will use the following communication strategies to provide additional information to parents and to increase parental involvement in supporting classroom instruction:**

- The parental involvement committee will create a pamphlet explaining Common Core state standards and how they can assist their child at home. It will be distributed at parent orientation night and other public meetings.
- The school will continue using their school Web site to house classroom Web sites for each teacher. Homework assignments and pertinent classroom information will be available on classroom Web sites. Also, parents can access their child's grades using a PIN number they received at the beginning of the school year. Parents may use e-mail to communicate with members of the school staff.
- Each teacher will communicate with parents about academic work due through use of student agendas.
- Teachers will routinely contact parents on an individual basis to communicate about their child's progress.

- The school will provide to interim reports/report cards every five weeks with information regarding their child's academic progress and upcoming classroom and school events.
- The school will hold "10th Period: Engaging Families In The Classroom" four times a year, which is a way for families to experience what their child is expected to do during school and receive support on how to assist their child at home.
- Memos will be sent home in both English and Spanish.

**Proposed parent meetings, conferences, and activities for the 2015-2016 school year:**

- Our Annual Meeting will be held prior to our Open House – Sept. 11. Contact John Scroggins at 501-682-7550. All parents invited and encouraged to attend as we inform parents of:
  - i. School's participation in Title I and requirements of the program
  - ii. Parent's right to be involved
  - iii. Timely information about Title I programs
  - iv. Description and explanation of the curriculum in use at the school
  - v. Forms of academic assessment used to measure student progress proficiency levels students are expected to meet and how to monitor their child's progress
- Newsletters- John Scroggins at 501-682-7550.
- Parent/Teacher Conferences- November 2015- afternoon/evening; February 2016- afternoon/evening
- Additional parental involvement opportunities include: PALS, project planner night, pastries for parents, Holiday Spectacular, Sponsor a Classroom, and 5th Block: Engaging Families in the Classroom

**Covenant Keepers will provide training to parents about volunteer opportunities by:**

- Inviting parents to become members of PALS: Parent Association Leading and Serving
- Surveying parents regarding their abilities and interests as volunteers
- Conducting a needs assessment at the building level to ascertain degree of needs. The next assessment will be conducted in November 2015.
- Compiling a list of needs and distributing them to parent volunteers. An updated list will be provided in December 2015.
- Training parent volunteers
- Providing a packet to teachers, informing them of the interests and abilities of the volunteers

**Covenant Keepers will work with parents to develop a School-Parent Compact by:**

- Sharing the responsibility for improved student academic achievement with parents and students. This compact is the means by which the school and

parents will build and develop a partnership to help children achieve the state's high standards.

- Providing high-quality curriculum and instruction in a supportive and effective learning environment that enables the children served to meet the state's academic achievement standards.
- Encouraging each parent to be responsible for supporting their children's learning; and participating, as appropriate, in decisions relating to the education of their children and positive extracurricular time. The compact also addresses the importance of communication between teachers and parents on an on-going basis through, at a minimum:
  - i. Reasonable access to staff, opportunities to volunteer and participate in their child's class
  - ii. Parent-teacher conferences twice yearly, during which the compact will be discussed as it relates to the individual child's achievement. The approximate dates for 2015/2016 Parent/Teacher conferences are November 2015 and February 2016.
  - iii. Parents will be involved in an organized, ongoing, and timely way in the planning, review, and improvement of: Title I programs, Parent Involvement Policy, and ACSIP

**Covenant Keepers will provide opportunities for parents to be involved in the development, implementation, and evaluation of the school wide school improvement plan and the Annual Title I meeting to engage parents in the decision-making processes regarding the school's Title I, Part A program:**

- The school shall enable the formation of a Parent Teacher Association (PALS) that will foster parental and community involvement within the school.
- The school's PTA (PALS) will give parents a voice as to how decisions are made regarding Title I programs and funds.
- The school shall consider recruiting alumni from the school to create an alumni advisory commission to provide advice and guidance for school improvement.

**Covenant Keepers will provide resources to parents, such as:**

- Parent Center (parenting books, handouts for home use)
- Student Handbooks
- Email addresses of school staff
- Newsletters
- District and School Data
- Link to Arkansas Department of Education
- School Calendar
- Parental Involvement Plan
- Lunch Menus

**Covenant Keepers will engage parents in the evaluation of our parental involvement efforts by:**

- Holding an annual Parental Involvement Plan evaluation meeting at the end of each school year. Prior to this evaluation meeting, we will send home surveys requesting parent opinion of our current parental involvement efforts. This valuable information will be used to determine future plans.
- The parent interest surveys will be used to plan parental involvement activities throughout the year.

**The annual Title I meeting will be held on September 11, 2015 at 6:00 PM in the school cafeteria.**

- The school will hold their annual Title I meeting separate from any other meetings or activities to ensure that they have ample time to provide a description/explanation of school curriculum, information on forms of academic assessments used to measure student progress and information on proficiency level students are expected to meet.
- For each Title I, Part A School, an Annual Title I Meeting must be conducted. The agenda, the sign-in sheet and the minutes for this meeting must be generated separately from any other events and kept on file in the school's office.