



**Covenant Keepers Charter School
School Parental Involvement Policy
2016-2017**

Committee Members:

John Scroggins- Teacher, Parent Facilitator

Jenna Jones- Teacher, ELL Coordinator

Lenard Blocker- Dean of Student Affairs

Rosalind Washington- Resource Coordinator/Parent

Carolyn Heitman- Parent

Shemekia Stephens- PALS Coordinator/Parent

Paola Rodriguez- Front Office Assistant

The school will use the following communication strategies to provide additional information to parents and to increase parental involvement in supporting classroom instruction:

- The parental involvement committee will create a pamphlet explaining Common Core state standards and how they can assist their child at home. It will be distributed at parent orientation night and other public meetings.
- The school will use Edmodo as a way to communicate with students and parents about homework assignments, classwork, and grades.
- Each teacher will communicate with parents about academic work due through use of student agendas.
- Teachers will routinely contact parents on an individual basis to communicate about their child's progress.
- The school will provide to interim reports/report cards every five weeks with information regarding their child's academic progress and upcoming classroom and school events.
- The school will hold Eagle Chat Nights once a month which is a way for families to experience what their child is expected to do during school and receive support on how to assist their child at home.
- The school will schedule necessary Reflections meetings every Tuesday and Wednesday for the purpose of discussing academic and behavioral concerns with specific parents and students. Parents also have the option to schedule meetings during this time.

- Memos will be sent home in both English and Spanish.

Proposed parent meetings, conferences, and activities for the 2015-2016 school year:

a. Our Annual Meeting will be held prior to our Open House – Sept. 11. Contact John Scroggins at 501-682-7550.

All parents invited and encouraged to attend as we inform parents of:

- i. School's participation in Title I and requirements of the program
- ii. Parent's right to be involved
- iii. Timely information about Title I programs
- iv. Description and explanation of the curriculum in use at the school
- v. Forms of academic assessment used to measure student progress proficiency levels students are expected to meet and how to monitor their child's progress

b. Newsletters – Rosalind Washington at 501-682-7550.

c. Parent/Teacher Conferences - October 2015 –afternoon/evening - February 2016 – afternoon/evening

d. Additional parental involvement opportunities include: PALS, Eagle Chat Nights, Reflections, field trip opportunities, "What's Real" parent organizing

Covenant Keepers will provide training to parents about volunteer opportunities by:

- a. An invitation will be extended to parents to become a member of PALS: Parent Association Leading and Serving.
- b. Parents will be surveyed regarding their abilities and interests as volunteers.
- c. The Parent Facilitator will conduct needs assessment at the building level to ascertain degree of needs. Next assessment will be conducted in August 2017.
- d. A list of needs will be compiled and distributed to parent volunteers. An updated list will be provided in September 2017.
- e. All volunteers must attend an orientation session in order to volunteer.
- f. A packet will be available to teachers, informing them of the interests and availability of the volunteers.

Covenant Keepers will work with parents to develop a School-Parent Compact by:

Covenant Keepers Charter School will develop a school-parent compact:

- a. Parents, the entire staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the state's high standards.
- b. The school will provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the children served to meet the state's academic achievement standards.
- c. Each parent will be responsible for supporting their children's learning; and participating, as appropriate, in decisions relating to the education of their children and positive extracurricular time. The compact also addresses the importance of communication between teachers and parents on an on-going basis through, at a minimum:

- i. Reasonable access to staff, opportunities to volunteer and participate in their child's class
- ii. Parent-teacher conferences twice yearly, during which the compact will be discussed as it relates to the individual child's achievement. The approximate dates for 2015/2016 Parent/Teacher conferences are October 2015 and February 2016.
- iii. Parents will be involved in an organized, ongoing, and timely way in the planning, review, and improvement of: Title I programs, Parent Involvement Policy, and ACSIP

Covenant Keepers will provide opportunities for parents to be involved in the development, implementation, and evaluation of the school wide school improvement plan and the Annual Title I meeting to engage parents in the decision-making processes regarding the school's Title I, Part A program:

The school's PTA (PALS) will give parents a voice as to how decisions are made regarding Title I programs and funds.

- STATE REQUIREMENT – To take advantage of community resources, the school shall consider recruiting alumni from the school to create an alumni advisory commission to provide advice and guidance for school improvement.
- STATE REQUIREMENT - The school shall enable the formation of a Parent Teacher Association or organization that will foster parental and community involvement within the school.

Covenant Keepers will provide resources to parents, such as:

- a. Parent Center (parenting books, handouts, for home use)
- b. Student Handbooks
- c. Teacher Edmodo pages
- d. School Website
- e. Email address of school staff
- f. Newsletter
- g. District Data
- h. Link to Department of Education
- i. School Calendar
- j. Parent Involvement Plan
- k. Lunch Menus

Covenant Keepers will engage parents in the evaluation of our parental involvement efforts by:

- Holding an annual Parental Involvement Plan evaluation meeting at the end of each school year. Prior to this evaluation meeting, we will send home surveys requesting parent opinion of our current parental involvement efforts. This valuable information will be used to determine future plans.
- The parent interest surveys will be used to plan parental involvement activities throughout the year.

The annual Title I meeting will be held on September 11, 2015 at 6:00 PM in the school cafeteria.

- The school will hold their annual Title I meeting separate from any other meetings or activities to ensure that they have ample time to provide a description/explanation of school curriculum, information on forms of academic assessments used to measure student progress and information on proficiency level students are expected to meet.
- For each Title I, Part A School, an Annual Title I Meeting must be conducted. The agenda, the sign-in sheet and the minutes for this meeting must be generated separately from any other events and kept on file in the school's office.